



**Parkland Music Boosters
Executive Board Meeting
Minutes – October 3, 2024**

Attendees: Lori Piltz, Voula Papageorgiou, Tina Lee, Kate Straw, Vicki Ferrence Ray, Iris Epstein, Kevin Boger, Jason Lerew, Alison Lagan, Jessica Russell.

Meeting Called to Order: Lori Piltz at 7:20PM

Approval of Last Executive Board Meeting Minutes (9/17/2024): *Motion to approve by Vicki Ferrence Ray. Seconded by Iris Epstein. Approved.*

Treasurer's Report:

- Income since last meeting: \$9718.00 (Total)
 - Concession Income (Game on 9/20 & Garter Bowl on 10/1): \$9393.00
 - Band Camp Meals Donation: \$50.00
 - Membership Dues Income: \$275.00
- Expenses since last meeting: \$2525.37 (Total)
 - Other Chorus Expense (40 Chorale shirts, \$12.50 each): \$500.00
 - Food Expense: \$1608.73
 - Pizza (Game on 9/20 & Garter Bowl on 10/1): \$286.00
 - Other Equipment Expense (Uline metal platform truck): \$91.66
 - Square Fees: \$38.98
- Net Profit : \$7192.63; Checking balance \$47377.71; Savings balance \$1389.76

Motion to Approve Treasurer's Report by Vicki Ferrence Ray. Seconded by Voula Papageorgiou. Approved.

Directors' Updates:

Mr. Lerew: No rehearsal for the full band this week. Marching band is starting to work on parade music, and will be using the same music for King Frost & Philly. Concert planning is in the works. Jazz band will start late October, and the date has been sent out. All the rehearsals & performances are in CutTime. PMEA District Orchestra is January 9th -11th and PHS will be hosting in conjunction with Allentown Symphony Orchestra. There will be a concert Saturday January 11th at Symphony Hall.

Mrs. Lagan: Parkland Chorale has been invited to two conferences. PMEA State Conference at Kalahari 4/10. Performing for all attendees, K-12 & Collegiate educators all across the state of PA. Two weeks later, they are invited at the end of April to the NAFME conference. This is located in Hartford, CT and will have a student cost. Mrs. Baxter is helping to plan the trip. Chorale will leave Thursday after school on one charter bus and will stay at a hotel. They also plan a college visit. Chorale is sharing a

concert with another HS from Central Dauphin and possibly will perform a song with the groups combined. The concert and a dinner are planned for Saturday. Sunday they will leave CT, stopping in NY for dinner and a Broadway show on the way home. Need to raise \$5k, and got \$2500 already. Reached out to ED Foundation but they were not able to assist. Right now the cost is \$785 per kid but trying to get the cost down to \$750. Boosters will discuss the amount to contribute. Chorale is in need of \$2500.

Discussion was had in regards to using \$440 from Chorus and Orchestra Spirit Wear sale and remaining (\$2060.00) out of our reserves to provide the \$2500 Chorale needs for their trip.

Motion to approve by Vicki Ferrence Ray. Seconded by Voula Papageorgiou. Approved.

Mrs Lagan will send out another email to encourage Chorus membership in Music Boosters. If needed, Boosters will consider an extra fundraiser to recoup some of the cost.

There are some college invitationals coming up in which the students will have clinics and performances. On November 1st they are going to Temple and will have clinics with the staff there. They have been invited back on March 12th to sing at the Capitol. We'll also be singing with the Allentown Orchestra. District chorus auditions are on October 21st and there are 72 kids auditioning.

OLD BUSINESS

- **8th Grade Band Night/Homecoming (10/4)**
 - Homecoming
 - Reminder: Concession donations for 75th anniversary
 - Each Homecoming Alumni will have a coupon for a small popcorn & a drink.
 - 8th Grade Band Night
 - 90 kids SMS, 50 OMS. Sent out invites every week for the past few weeks.
 - Most of the volunteers signed up are the High School parents
 - In the future we'll look into purchasing all beef hot dogs for this event to accommodate dietary restrictions.
 - Table & concessions setup for feeding 8th grade @ 4pm will be the same as we set up for Feed the Band.
- **Collegiate Band Festival – Concessions (10/6)**
 - We need afternoon volunteers and trash collectors

- Connie will push out sign up genius again
- Prep for Sunday morning, soda will be in a truck at the stadium on Saturday. Kevin will get coolers and tables in the truck. Iris is taking the candy over tomorrow.
- **Senior Recognition – Posters, Senior Night event (10/18)**
 - Template and names are done and the posters will be sent to Mr. Lerew so the students can review the names are correct.
 - Do not need sign up genius to help hang posters; Vicki will recruit help at the stadium.
 - Discussion on having cookies, cider and some snacks for the parents that night.
 - Iris will come up with a plan & cost; will post on the Band app to approve.
 - Iris will send invites with times to let parents know we will have something for them.
- **Thanksgiving Day Parade – Family bus**
 - 47 spots showing interest. Bus holds 55.
 - Since we have enough interest, Iris will make a deposit to hold the bus.
 - A sign up will be sent out with a link to purchase tickets via Square and family members will have a 48 hour window to order.

Motion to approve by Kate Straw. Seconded by Vicki. Approved

- **Spirit Wear update**
 - Chorus and Orchestra (9/10-9/27) – Vicki
 - We did well on sale. 68 orders 110 items. Total sales \$3614.85
 - Big sellers were the sweatshirts and hoodies, T-shirts
 - Delivery end of October, will coordinate for distribution
 - Boosters order – Lori
 - Save for next year
- **Membership update**
 - Magnet order for Chorus and Orchestra

- Steven talked to Mrs Lagan; chorus logo is done.
- Iris working on the order. 7-9 business days once we give design approval.
- **Music Department Semi-Formal (1/11/2025)**
 - Lori Schiffert (Chairperson) is waiting for a response from catering to confirm time.
 - Looking to have dinner at 6:30PM.
 - Date & DJ are confirmed.
 - Supposed to sell tickets before Thanksgiving
 - If students leave early, there is no re-entry
 - Sign up genius for donation of gift cards for raffle will be sent in November
- **9th Grade Band Representative**
 - Lori will verify with Connie she can run an election at the next meeting.
- **Event Planner Template**
 - Under Events drive on Workspace
- **Emergency Kit / Protocol**
 - Lori bought some new items to replace the expired items and the kit is located in the stadium concession booth.
 - Connie will check if there is an emergency protocol for volunteers

NEW BUSINESS

- **PMEA Chorus Auditions – Concessions (10/21)**
 - Jessica Russell, Chorus lead (Sara Holland's mom)
 - Getting more Chorus parents involved.
- **King Frost Parade (10/26)**
 - Will have water available
 - Students will pack dinner to eat on the bus
- **Tri-M Music Honor Society Inductions (10/30)**

- Lori will bring cookies & drinks
- **PMEA Band/Orchestra Auditions (12/7)**
 - Will have concessions from 9am-3pm
 - Will have breakfast for the directors
 - Will need more food than we had last year as we ran out of a lot of items.
 - Vicki will reach out to Mr. Mischler to get Orchestra parents involved.
- **Dine and Donate – Jack’s Slice (11/27-12/1)**
 - Reviewed the flier for approval and we’ll have some at the game tomorrow.

Motion to approve by Kate Straw. Seconded by Lori Piltz. Approved.

- **Holiday Ornaments**
 - We are moving forward with these again this year.
 - Need to come up with design ideas. Chorus & Orchestra will use logos. Lori is working with Dave and Wendy Heintzelman on Band design.

Upcoming Events:

- 8th Grade Band Night/Homecoming: October 4th
- Collegiate Band Festival: October 6th, 11:00 AM – 6:00 PM
- Senior Recognition: October 18th
- PMEA District Chorus Auditions: October 21st
- King Frost Parade: October 26th
- Tri-M Music Honor Society Inductions: October 30th
- Band at 6ABC Philadelphia Thanksgiving Day Parade: November 28th
- PMEA District Orchestra Auditions: December 7th
- Choirs Winter Concert #1 (Beginning Chorus, Mixed Chorus, Chorale): December 11th
- Choirs Winter Concert #2 (Vera Voce, Concert Choir, Chorale): December 12th
- Chorale Winter Concert (Neffs UCC): December 15th
- Winter Orchestra Concert: December 19th
- Chorale Featured Performances at ASO Holiday Pops (Miller Symphony Hall): December 21st (two concerts)
- Music Department Semi-Formal (Muhlenberg College): January 11th
- Band Winter Concert: January 21st
- **Next meeting: November 7th 2024, 7:15 PM (General Membership)**
December 5, 2024, 7:15 PM (Executive Board)

Motion to adjourn by Iris Epstein. Seconded by Tina Lee. Meeting adjourned: 8:40pm