



**Parkland Music Boosters
General Membership Meeting
Minutes – November 7, 2024**

Attendees: Lori Piltz, Voula Papageorgiou, Tina Lee, Kate Straw, Vicki Ferrence Ray, Kathryn Kravitz, Rick Whitmire, Iris Epstein, Kevin Boger, Jason Lerew, Connie Baxter, Judi Cacioppo, Amy Fisher, Emily Dauster, Sarah Wascura, Chrissi Quay, Valerie Durbin, Martin Durbin, Michelle Barbieri, Kathy Milander, Peter Smoyer, Stephanie Britton, Leanne Wyatt

Meeting Called to Order: Lori Piltz at 7:20PM

Approval of Last General Membership Meeting Minutes (8/21/2024): *Motion to approve by Vicki Ferrence Ray and Seconded by Rick Whitmire. Approved.*

Treasurer's Report:

- Income since last meeting: \$20,434.13 (Total)
 - Concession Income (Homecoming 10/4, Collegiate, Senior Night 10/18, PMEA Chorus, Playoff 11/1) \$20284.13
 - Membership Dues Income: \$150.00
- Expenses since last meeting: \$16,472.35 (Total)
 - Clinics and Choreography Expense: \$200.00
 - Other Chorus Expense (Chorale NafME Trip): \$2500.00
 - Drinks (Coca-Cola) Expense: \$3781.06
 - Food Expense: \$4232.67
 - Parades (Thanksgiving Bus Rental, King Frost): \$1617.57
 - Pizza(Homecoming 10/4, Collegiate, Senior Night 10/18, PMEA Chorus, Playoff 11/1): \$792.00
 - Concession Equipment Expense (Concession supplies, hand truck, wheels for warmer): \$321.89
 - Booster Membership Expense, added expense line 6060 to statement (Membership shirts, magnets): \$845.96
 - Music Dept. Semi-Formal (deposit for DJ & Photobooth): \$556.00
 - Band Meals (drinks for feed the band before away game): \$171.71
 - TIA Expense (TIA host contract registration): \$375.00
 - Miscellaneous Expense (Collegiate ticket purchase & Tri-M induction snacks and drinks): \$381.59
 - Music Dept Senior Recognition Expense: \$712.80
 - Square Fees: \$184.10

- Net Profit : \$3,961.78; Checking balance \$55207.49; Savings balance \$1,389.77
- Additional Concession gross income report to show the total of all the home games this season. \$30,713.36

Motion to Approve Treasurer's Report by Kate Straw and seconded by Vicki Ferrence Ray.

Directors' Updates:

Mr. Lerew: Marching band season is wrapping up and we are in the postseason as long as the football team is still playing in playoff games. The King Frost parade was a huge success and we had a lot of great comments on our performance. We are done with evening rehearsals for the field show but there are three rehearsals for the Thanksgiving Day Parade. We'll review what we did for King Frost and add some things for Philadelphia. We are the last Marching Band in the Thanksgiving Day Parade. Thank you to everybody that helped out in the fall marching season; chaperones, meals during band camp, concessions, equipment and more. We have begun the transition to concert band, switching to those instruments and reading some music. The students played seating auditions and I have started to listen to those in order to decide where to seat the students. The winter band concert will be Jan 21, 2025. Jazz band has begun and the first basketball game is Monday, December 2nd. The Jazz Band will play for most home girls & boys basketball games with exception to conflicts that cannot be avoided for concerts. I will finish organizing between red & gray bands and posting the schedule soon. Parkland will be co hosting PMEA District 10 orchestra with the Allentown Symphony Orchestra. This audition is Saturday December 7th here at Parkland HS and includes students from 7 different counties in the area. Diane Wittry from Symphony Hall will be coming to the school as a guest conductor. We also had Steven Banks come visit and he did a master class for our saxophone players. We are looking for a certified nurse to stay in the hotel for the festival to assist visiting students. They would collect medicine and distribute as needed to the students. Would need to be an LPN or higher and available Jan 9th through Jan 11th.. Indoor color guard starts auditions on Tuesday, November 12th and Thursday November 14th. Due to some other instruction conflicts, Mr. Tanzo will not be with us after the fall season. We will no longer be having the percussion program as we know it but instead will be looking to create a new indoor ensemble that will include brass and woodwinds along with percussion. Since it is important to have the same instructor for fall and winter, doing this now allows us to have the time to do the right search for the right person. Unfortunately it is too late to find somebody to come in at the last minute for the winter season. In discussing this with Dr. Mosser we both agreed that we wanted to have something for our kids to do during the winter season. This gave us an opportunity to come up with an idea of doing a winds and percussion indoor program. Mr. and Mrs. Figueroa know some people that can help us make this change, and possibly come in and help us get this going. This new program opens up the winter season to more of our students and does not exclude percussion. So far the interest with our students seems to be there. Mr. Figueroa will lead the ensemble. Mrs. Figueroa will also help along with some other existing staff members. We are still working out all the details, as its a work in progress. The staff is planning on completing in TIA and MAPS and WGI just a different ensemble. indoor percussion budget to continue with the new program, keeping in mind still going to

percussion kids but also brass and woodwinds. There will be an audition process and more information on that to come out soon and will be holding an entrance meeting next Wednesday for all those interested. We will see how this season goes and decide from there if this will be the program structure we use moving forward. It will be the same calendar and rehearsal structure as the previous percussion program.

We will need to update the financial statement for the new program. Proposal to change expense line 6090 to read "Indoor Winds & Colorguard", expense line 6094 to read Indoor Winds and 6095 to read Indoor Colorguard.

Motion to approve expense line name change from indoor percussion to indoor winds by Rick Whitmire and seconded by Voula Papageorgiou. Approved.

OLD BUSINESS

- **Review of Fall Events**

- Football Concessions

- Overall things went well this season and we saw an improvement in organization from previous years. There was a great variety of food, terrific volunteers and pricing was on target.
- We added a "floater" - one member not assigned a task so that they can help stations or areas as needed and this was helpful.
- Discussed some ideas to help prepare and organize in the future:
 - When inviting another Marching Band to join us for "Feed the Band" will look to send those directors a one page info sheet. That way the kids know to bring cash, what we do, etc.
 - Will possibly add an "open house" for the concession stand to Family Preview night. That way parents can see what we do, how the concession stand runs, discuss getting clearances, etc.

- Garter Bowl Concessions (10/1)

- Everything went well, and business was steady. This is a great first training night for any new volunteers.

- 8th Grade Band Night/Homecoming (10/4)

- Everything went well, but there was some confusion on the coupon for the Homecoming Alumni. However this likely won't be a concern for future events since it was a one time Anniversary event.

- Collegiate Band Festival Concessions (10/6)
 - The biggest struggle for this event is getting volunteers, so we'll have to look at some solutions for the future.
- Spirit Wear
 - Production for Chorus & Orchestra Spirit Wear took longer but slated for pickup tomorrow and will distribute asap
- Senior Night (10/18)
 - Posters - Vicki reported everything went well and a special thanks to Stephen Lee and Mr. Lerew for all of their help with getting some last minute photos submitted.
 - We have 2 volunteers to hang senior posters for the Chorus and Orchestra concerts in the spring, but could use more.
 - 2nd Quarter Celebration - Went very well, and we received a lot of compliments. We will talk about possibly changing the timing later in the year.
- PMEA Chorus Auditions Concessions (10/21)
 - We had a great response from chorus parents and a good volunteer turn out.
 - Will need more Mac and Cheese next time since we ran out
 - Hotdogs did not sell well
 - Will need more honey packets and fewer lemons
 - There were not many monetary donations that would have gone towards pizza. Next time we'll need to specify what \$20 is going towards to encourage more donations.
- King Frost Parade (10/26)
 - Everything went well and we received a lot of compliments.
- Tri-M Music Honor Society Induction (10/30)
 - Everything went well but we will need more food next time.
 - 40 kids were inducted and the speaker did a great job.
- Membership Update
 - Magnets have been received and are hoping to distribute this week.
 - We will change wording to specify "Annual Membership" so people are aware it is a yearly sign up.

- Looking to add a “Volunteers” tab on our website that will provide general volunteer information.
 - Suggested to have more info on social media to reach choir & orchestra parents.
- Dine and Donate - Jack’s Slice (11/27-12/1)
 - Iris will send the flier.
 - The owners have been generous with sponsorship, pizza for concessions and overall a pleasant experience.
- Thanksgiving Day Parade - Family Bus (11/28)
 - We have filled the 56 passenger bus
 - \$40 a person, after square fees \$2166.94 collected- the cost of the bus with gratuity is \$1578.90. This left a surplus of \$588.04 that we are able to use to provide a meal for those riding on the bus.
- Car Wash gift cards
 - Looking to do this fundraiser in January.
 - Iris will update with the specifics soon.
- My Boys Baking fundraiser
 - Biscotti tins as a holiday gift fundraiser will be organized by Kathy.
 - They provide a small tin with 18 biscotti for \$22 for each. \$7 per tin would go to the Music Booster. They make a great holiday gift and are sealed airtight so they can be shipped.
 - Will be looking to do this the first couple weeks of December.
- Shoe Drive
 - Tabled this discussion for a later time
- Holiday Ornaments
 - Draft of ornaments shared.
 - The plan is to sell for \$10 a piece, and can have personalized for \$12.
 - We will send email out for purchase online and will sell them at the concerts.
 - *Motion to approve pricing added via Band after meeting and all agreed. Approved.*
- Clothing Drive
 - Kate shared a rough draft of the flier and will reach out to get advertising in the school newsletter.
 - Set for March 15th 2025
- Music Department Semi-Formal (1/11/25)
 - Lori Schiffert has been organizing, and picked a theme for the night.
 - The poster was designed and QR code created.
 - Flier will be ready for 11/18 and will start selling tickets
- Event Planner
 - Reminder to complete for all events

NEW BUSINESS

- **Election of 9th Grade Representative.**

- Connie Baxter ran the election as a neutral party.
- Rick Whitmire nominated Valerie Durbin and she accepted.
- Nominations were closed and Mrs. Baxter called the vote by a show of hands, all members approved.
 - Welcome Valerie Durbin as 9th Grade Representative!
- **PMEA Band/Orchestra Auditions (12/7)**
 - Will need volunteers for concessions.
 - Directors start at 8am and the auditions begin at 8:30AM until 4:30PM.
- **Chorus/Orchestra Concerts**
 - Will be selling ornaments and magnets
 - Will promote Semi-Formal and clothing drive at these events
- **Medical Emergency Protocol**
 - Table this discussion for a later time.

Upcoming Events:

- Band at 6ABC Philadelphia Thanksgiving Day Parade: November 28th
- PMEA District Orchestra Auditions: December 7th
- Choirs Winter Concert #1 (Beginning Chorus, Mixed Chorus, Chorale): December 11th
- Choirs Winter Concert #2 (Vera Voce, Concert Choir, Chorale): December 12th
- Chorale Winter Concert (Neffs UCC): December 15th
- Winter Orchestra Concert: December 19th
- Chorale Featured Performances at ASO Holiday Pops (Miller Symphony Hall): December 21st (two concerts)
- Music Department Semi-Formal (Muhlenberg College): January 11th
- Band Winter Concert: January 21st

Next meeting: December 5, 2024, 7:15 PM (Executive Board)
February 6, 2025, 7:15PM (General Membership)

Motion to adjourn by Kate Straw. Seconded by Judi Ann. Meeting adjourned: 9:05pm