



Parkland Music Booster Executive Board Meeting

Minutes – March 13, 2025

Attendees: Lori Piltz, Voula Papageorgiou, Tina Lee, Kate Straw, Vicki Ferrence Ray, Rick Whitmire, Valerie Durbin, Mr. Lerew.

Meeting Called to Order: Lori Piltz at 7:23PM

Approval of Last General Membership Meeting Minutes (01/14/25): *Motion to approve by Rick Whitmire. Seconded by Valerie Durbin. Approved*

Treasurer's Report:

- Income since last meeting: \$840.00(Total)
 - Other Fundraisers Income (Car Wash gift cards): \$790.00
 - Membership Dues Income: \$50.00
- Expenses since last meeting: \$155.06 (Total)
 - Office Expense(Game of Chance License): \$125.00
 - Square Fees: \$30.06
- Net Profit : \$684.94; Checking balance \$53,944.30; Savings balance: \$1389.82

Motion to approve by Rick Whitmire. Seconded by Vicki Ferrence Ray. Approved.

Directors' Updates:

Mr. Lerew: Concert band is working on music for PMEA performance which is at Exeter Township H.S. on April 30th. Jazz band is also working on music for spring performances. We had 10 students at PMEA Regionals in East Stroudsburg and 2 of them have made All State Band.

OLD BUSINESS

- **Clothing Drive** (3/15)
 - Dr. Mosser will pass along the flyer to the other school buildings
 - Tina will post flyer to social media and update event calendar on website
 - Will need to create a signup genius for volunteers.
- **String Jam** (3/18)
 - Sign up for volunteers has been lackluster, but this is the 1st time we've done concessions for this event.
 - Kevin ordered sodas and they've been delivered.
 - Pizza and pretzels need to be ordered
 - 20 pies delivered at 5pm, 15 pies at 7pm
 - 2 boxes of pretzels at 5pm

- **Music Department Scholarships**
 - Dr. Mosser asked to have 4 scholarships awarded to the top 4 essays.
 - The board voted & approved via the Band app.
 - The scholarship for theater (\$1000) is to be funded by the 50/50 raffle during the spring musical.
- **TIA (4/26)**
 - Mrs. Baxter will get information to Rick and Kathryn sometime next week.
- **FOTA (5/17)**
 - Tara reached out to finalize the menu
- **Small Games of Chance License**
 - **We received our license**
- **Broadway Car Wash Gift Card Fundraiser**
 - \$790 raised so far with 54 gift cards sold.
 - They will be delivered Tuesday 3/18 to the school for distribution
 - Looking to extend orders until 3/28 and will make a 2nd delivery the 1st week of April
 - Suggested to end order 3/21 with cards delivered by the 31st
 - There was an issue with the QR code as the “free” ones are now only good for 10 days.
 - Flyer will be updated with a new code
- **Jack’s Slice Fundraiser**
 - No updates right now. Will hold possibly Easter weekend but still need to confirm this.
- **Senior Posters**
 - Vicki reports everything is running on time.
 - 86 seniors across the 3 programs
 - Will need to only create 74 posters since the band already has them.
 - There are 17 seniors with a combination of 2 programs and 5 with a combination of 3 programs.
 - The roster has been sent to Ms. Beck
- **Fanfare and Tribute**
 - Voula is working on the emails to be sent out.
 - Seniors ads and bios email will go out first, with a cutoff date of 4/4.
 - Book sales to start 4/7 with a cutoff date of 5/2.
 - Books to be distributed by 5/24.
 - Steven will have a new layout and template prepared
 - Vicki is helping with the layout for ads.
 - Steven also setup a new email and it is active.
 - There will be reminders sent 2 days prior and a “last call” announcement the day before they are due.
- **Executive Board Job Descriptions**
 - Lori requests feedback on any updates or suggestions.
- **Membership Invitations to Incoming Freshman Families**
 - Different ideas were shared, nothing confirmed at this time.
- **Executive Board Elections**
 - Held at the meeting in May
 - Lori will not be able to run for President this year, so that position will be open.
- **Medical Emergency Protocol** – Tabled for next meeting.

NEW BUSINESS

- **Budget Meeting**

- Need to have this setup for sometime in April so that the budget can be prepared for the 1st General Membership Meeting in May.
- Discussed possibly moving the General Membership meeting until June so that we can have the numbers from FOTA and TIA available.

- **Semi formal**

- Muhelenberg has a new event coordinator that has suggestions for other areas of the event space.
- Possible date is January 10th, the weekend after winter break. Possibly able to move to January 17th.
- Tina will be meeting with the coordinator to go over these details.

Upcoming Events

- Clothing Drive: March 15th, 9:00AM - 12:00PM
- String Jam: March 18th, 6:00PM, PHS Gym
- Spring Musical: April 2nd - 6th, Various times
- TIA Championships: April 26th, TBD
- Spring Band Concert: April 29th, 7:00PM
- Spring Orchestra Concert: May 7th, 7:00PM
- Spring Chorus Concerts: May 15th, 6:30PM & 8:00PM
- Festival of the Arts (FOTA): May 15th - 17th, Various times
- Senior Concerto Concert: May 27th, 7:30PM
- Visual & Performing Arts Awards: May 28th, 7:00PM
- PHS Senior Cabaret: May 29th, 7:00PM
- Class of 2025 Graduation Ceremony: June 4th, 7:00PM, PPL Center
- DCI Eastern Classic: August 1st & 2nd, TBD

Next meeting: April 3, 7:15 PM (Executive Board)

May 1, 7:15 PM (General Membership)

Motion to adjourn the meeting by Kate Straw. Seconded by Vicki Ferrence Ray.

Meeting Adjourned: Lori Piltz at 8:40PM