



Parkland Music Booster Executive Board Meeting

Agenda – April 15, 2025

Board Present: Voula, Tina, Vicki, Valerie, Katheryn, Kevin, Iris

Staff Present: Connie, Jason

Meeting Called to Order

Called to order at 7:24pm by Voula

Approval of Last Executive Board Meeting Minutes (3/13/2025)

Approval of Minutes – Tina First, Katheryn Second, unanimous approval

Treasurer's Report

Treasurer's report – Tina reviewed transactions since last meeting (page 3 of budget print-out). Vicki First, Katheryn Second, unanimous approval

Directors' Updates

Jason – Director's Updates – Concert band is going well and preparing for Music Performance Assessment. Jazz band performed April 6 with Allentown Band at SMS and that went well. FOTA on May 17th will have a Jazz band performance, and maybe another performance or two, TBD.

16 total students from Parkland at All State PMEA Festival which is great. Chorale performed at the convention and Dr. Mosser and Dr. Madson were there to support and introduce. Connected with some Parkland grads who were there as college students participating.

All-East is next week and Andrew Diven and Brandon Cai will be going from band, 2 students from orchestra, and 2 students from choir, and Chorale performing at All-East.

Indoor color guard competed at MAIN championships - 6th place in their group/category and they did well in the tougher circuit.

Musical was amazing and Mrs. Fig did really well preparing the pit orchestra. Board approved a gift card for Mrs. Fig for a massage.

OLD BUSINESS

1. Clothing Drive – Total income \$1635.00 (\$607 more than last year)

Clothing Drive – Valerie – could have had a few more hands loading the truck at the end. Need to adjust sign-up genius. Did very well with volume this year. Need to make sure this is summarized in the event document on the drive.

2. String Jam – Rick (3/18)

Should we run concessions next year?

String Jam – Rick sent a summary email – there was some confusion with the timing of the event, so happy accident of selling whole pizza pies at the end and may do that next year with pre-sales of whole pies for people to take home on their way out for dinner.

3. Music Department Scholarships – Sarah Waseura, Chair

Update from Sarah: Deadline was extended to Mon. 4/14.

As of 4/7, there were not many submissions.

Music Department Scholarships – applications have been submitted

4. TIA (4/26) – Kathryn and Connie

Sign-Up Genius published, please spread the word!!!

TIA – Kathryn and Connie - Planning and preparations underway, need more volunteers, indoor parents are supposed to help. 16 page doc of roles and responsibilities for this event. Scaled back the menu a bit. Have ordered awards and event supplies. Checklist is developed for day of items, plus shopping list. On track now with TIA and caught up. Tina needs list of checks that she needs to write for TIA.

5. FOTA – Tara Sistrunk, Chair (5/17)

FOTA – Tara – same menu as last year. Sign-up genius is started. Needs booster banner from snack stand to hang as well as tents. Need to coordinate with facilities so we don't blow fuses again. Need to check with Sydney on colorguard plans/tent/menu.

6. Broadway Car Wash Gift Card Fundraiser

Total sales? When are cards being delivered?

Car Wash – Iris – we made \$460 on the car wash, which is 50% of proceeds. Gift cards are being distributed now.

7. Jack's Slice Fundraiser – Next weekend

Dine and donate this weekend at Jack's Slice.

8. Senior Posters – Ask Vicki who is helping with set-up

Senior Posters – Vicki – Everything is on schedule and two orchestra parents have been recruited to help hang the posters before the orchestra concert. Posters will be done in two batches. Orchestra first and then choir the next week.

9. Fanfare and Tribute – Senior ad sales closed, book sales open until 5/2

Fanfare and Tribute – senior ad sales closed (10 sales), book sales are open until 5/2. Steven is working on the layout, needs text approved, and director's letter.

10. Executive Board Elections – May 1st General Membership meeting

Ask Connie if she would run elections

Executive Board Meeting to do Budget on 5/1. Tina will do draft budget to bring to meeting.

Vicki first, Valerie second – to move General Membership Meeting to 5/13 at 7:15pm pending Lori's availability.

11. 2025-2026 Budget Planning

NEW BUSINESS

1. 2026 Music Department Semi-Formal – Tina

2026 Semi-Formal – Tina – Muellenberg College is venue with new event coordinator hired. Jan 10 or Jan 17 are both available for event, but cafeteria is not available for 1/17 so would need to use other rooms. January 10 would be same format with cafeteria and dance room. 6-10pm.

Valerie first, Kathryn second, unanimous that semi-formal will be held on Jan 10 6-10pm with dinner in cafeteria.

2. Other

Uniform fitting – July 26th, August 2nd

Band Camp Dates – 8/11-8/22

Band Photo Day August 14th

Will do a show shirt again

Upcoming Events

- TIA Championships: April 26th, TBD
- Spring Band Concert: April 29th, 7:00PM
- Spring Orchestra Concert: May 7th, 7:00PM
- Spring Chorus Concerts: May 15th, 6:30PM & 8:00PM
- Festival of the Arts (FOTA): May 15th - 17th, Various times
- Senior Concerto Concert: May 27th, 7:30PM
- Visual & Performing Arts Awards: May 28th, 7:00PM
- PHS Senior Cabaret: May 29th, 7:00PM
- Class of 2025 Graduation Ceremony: June 4th, 7:00PM, PPL Center
- DCI Eastern Classic: August 1st & 2nd, TBD

Next meeting: May 1, 7:15 PM (General Membership)

June 5, 7:15 PM (Executive Board)

Executive Board Meeting to do Budget on 5/1. Tina will do draft budget to bring to meeting.

Vicki first, Valerie second – to move General Membership Meeting to 5/13 at 7:15pm pending Lori's availability.

Meeting Adjourned

Motion to Adjourn at 8:30pm – Tina first, Valerie second, unanimous approval