



## Parkland Music Boosters Executive Board Meeting Minutes - February 3, 2026

**Attendance:** Vicki Ferrence Ray, Kathryn Kravitz, Valerie Durbin, Christie Polito, Rick Whitmire, Iris Epstein, Voula Papageorgiou, Kate Straw, Tina Lee, Kevin Boger, Connie Baxter, Jason Lerew.

**Meeting Called to Order** - Vicki Ferrence Ray at 7:20PM

**Approval of last Meeting Minutes** (10/28/2025)

*Motion to approve by Rick Whitmire and seconded by Tina Lee. Unanimously Approved.*

### Treasurer's Report

- Tina reviewed changes since the last meeting on page 3.
- Some uncashed checks to follow up on and Tina will take care of these as well.
- Items 1090 & 1091 will be combined into 1090 to lump in all the spirit wear sales together.
- Just a note that this checking account balance & total income amounts are not the norm. These numbers include money that still has to be transferred from the trip fundraising.

*Motion to approve by Rick Whitmire and seconded by Voula Papageorgiou. Unanimously Approved.*

### Director's Report

- **Mr. Lerew** - We are trying to settle in with the weather since the snow days have made getting concert band stuff done more difficult. We are towards the end of Jazz Band season but basketball is going into the playoffs. We have 12 students going to district band at Twin Valley HS. They will be auditioned again and the top students will move onto Region Band. The All-State band will be at Kalahari again this year. Today the whole music department went to both middle schools and did some performances for the 8th graders. We talked with them and gave them a FAQ sheet to take home.

### Old Business

- **ServSafe Certification** – Iris is in progress, expected to have this done by the beginning of next month.
- **Liability coverage** - Vicki is researching and will update later.
- **Holiday Ornaments**
  - Dave suggested having kids design these because he does not want to do the design he just wants to produce the ornaments. That gets tricky because of the details in the design and the timing. We need to figure out who will do the design in the future.
  - We are going to scale back next year for non pre orders because we had a lot left over.
  - 38 for \$380 in person, \$1366 in total pre orders. 73 personalized, 49 non personalized. 160 total ornaments sold for a total of \$1746.
- **Fundraisers**
  - Wrapped up the calendar raffle and we had 57 families participate in this. Total sales was \$1054 with \$532 to student accounts.
    - Thanks to the directors for being good sports with costumes and having fun with announcing names on calendar raffle.
  - We ran the Biscotti fundraiser and sold 134 tins for \$3484, \$900 to student accounts with

- 22 families participating.
- Baskets/Silent Auction (overall it was a lot of work for the small amount of money, probably won't do this again).
  - 29 baskets for \$2000. 9 silent auctions \$1775.
- Lottery fundraiser is happening right now. So far \$7200 from 288 tickets. \$576 towards prizes, \$6024 towards student accounts.
- One more which will be car wash gift cards in March.
- **Semi Formal** – 300 people attended. Everything is paid. Tina spoke to the DJ about student feedback as many requests were not played. The owner will try to match us up with another DJ next year. Right now booking 1/9 for 2027 most likely. Contacted Emily at Muhlenberg to book for next year. The kids loved the Mardi Gras theme!
- **Band Trip updates**
  - Student and Chaperone counts - 81 students, 10 chaperones & 6 staff
  - Luggage and instrument shipment/rental - won't know until we ticket everything, Peak Group Travel is holding space with airlines for luggage. 60 days out, then we'll know fees. Roughly \$100 per kid. Rough estimate of \$2000 for bigger instruments.
  - Students will sign up who they want to room with, then chaperones will be assigned. That way kids assigned to chaperone will be in rooms close by and on the same flight.
  - Students will need a large suitcase as they have to pack their uniform bag into their luggage. Luggage will be checked by staff beforehand to make sure uniforms are packed.
  - Anything else needed from boosters
    - Would like if Boosters can purchase a trip tshirt for all the participants.

*Motion to approve purchasing trip shirts, not to exceed \$1200 by Vicki Ferrence Ray. Seconded by Kate Straw. Unanimously approved.*

## New Business

- **Carwash fundraiser** - This will come out in March, more details TBD.
- **Spring fundraisers** - Gertrude Hawk candy bars were delayed due to weather. But Mrs. Baxter is picking up 200 boxes on Friday. Each student may take 2 boxes at a time. Once those 2 are sold, they can come back for more.
- **Clothing drive** - District approved flyer and it's posted on the school website. Nicole Magalla confirmed she received the flyer and will advertise on school district social media and 5 Things for the week ahead. Kate will send an email of the flyer to directors for distribution and to Tina Lee to put on Boosters social media.
- **String Jam** - Dr. Mosser requested that boosters help provide food for this event again on 3/25. Last year we had way too much food leftover as the event was short without an intermission. If that is the same timing this year, we are going to look into doing a pre order pizza that families can pick up after the event ends. Vicki will confirm the timing with Dr. Mosser. Valerie & Iris can lead this event.
- **Small game of chance renewal** - suggest to renew, we made good use of it this year.
  - *Motion to approve by Rick Whitmire. Valerie Durbin seconded. Unanimously approved.*
- **TIA Home show 4/18** - Kathryn & Rick leading again. Hosting at Springhouse this year. Connie will meet with leads to do a walk through of the space. 38 groups have signed up so far.
  - *Motion for new signage not to exceed \$600 by Vicki Ferrence Ray. Seconded by Rick Whitmire. Unanimously approved.*
- **Senior Posters** - Need a new lead, the person that volunteered before did not have experience with publishing software. Christie volunteered and has used the software before. The band posters are complete, so we just need to get the choir & orchestra done.
- **FOTA 5/16** - Tara cannot lead this year. Vicki will put out an announcement to ask for a new lead.
- **Scholarships** - Will put out an announcement to get trained by Sarah on this.
- **Fanfare & Tribute** - Stephen is going to look at last years for a timeline and will update soon. Because of the trip, the timeline might have to change. Might have to mail them out by the end of June so trip pictures can be included.

- **Band Camp** - Dates corrected on cut time, they were off by a week.
- **Uniforms**- New uniforms are in process of being made, hoping to have them by July!
  - With the uniforms being different, Mrs. Baxter will need more time for fittings this year.
  - The new uniforms also come with matching raincoats.
  - Some alumni have reached out asking to purchase an old uniform. We are proposing that any sales of old uniforms can possibly go towards new stage shells.

### **Working Items**

1. Key Dates and Communications Calendar

### **Upcoming Key Dates:**

- Choir Concert – 2/24
- Community Resource Fair/ Clothing Drive – 3/14
- String Jam - 3/25
- TIA Home Show - 4/18
- FOTA - 5/16
- Band concert - 4/29
- Orchestra concert - 5/6
- Choir concert - 5/14
- Band Trip – 5/23-28
- Arts awards - 6/1
- Senior cabaret - ?
- Senior orchestra concerto - 6/2
- Graduation - 6/3

### **Next meetings:**

2/25 – Moving to Wednesday because the Choir concert is 2/24

3/24

4/28

5/12 - Budget meeting 7:15pm at Vicki's house

5/19 - General Meeting. - Moved back due to Orchestra concert & Band Trip

6/23

Motion to adjourn meeting by Vicki Ferrence Ray. Seconded by Voula Papageorgiou.  
Unanimous. Meeting adjourned at 8:52pm