



Parkland Music Boosters Executive Board Meeting Minutes – March 24, 2026

Attendance: Vicki Ferrence Ray, Kathryn Kravitz, Valerie Durbin, Iris Epstein, Voula Papageorgiou, Kate Straw, Kevin Boger, Connie Baxter, Jason Lerew

Meeting called to Order – Vickie Ferrence Ray at 7:22PM

Approval of last Meeting Minutes (2/3/2026)

Motion to approve by Voula Papageorgiou and seconded by Valerie Durbin. Unanimously Approved.

Treasurer's Report

- Tina reviewed changes since the last meeting.

Motion to approve by Kate Straw and seconded by Vicki Ferrence Ray. Unanimously Approved.

Director's Report

- Concert band has been working for the performance at Exeter HS which is on 4/28 and the Spring Concert on 4/29. We'll have a dress rehearsal for those on 4/27. I was contacted by the elementary band directors, and they want to do a combined number with the high schoolers with 5th graders on 05/08. The orchestra has a trip that day as well. We'll also start preparing to take sophomores and juniors to the HS Commencement on 6/3.
- PMEA just finished the region this past weekend (districts were back in Jan and Feb). We have a great group of students who will move on to All - State band and this was the highest number we have ever had going to State (6 band students, 7 string players going to orchestra & 7 chorus).
- Jazz band is coming down to our spring performances with the Parkland Schools Jazz Festival at Springhouse on 4/17 and then the Easton Jazz Festival 4/18. We'll also be playing with the Allentown band on 4/26.
- Also about a dozen students were selected to participate side by side with Allentown Band on 4/19. Marching band is in the pre-planning stages for next year's fall show. Dates on the calendar for just about everything for marching band except for uniform fittings. Indoor Guard went to WGI in Bethlehem and they did very well. This was the first time they attended since 1999 and although they did not make finals they had the best run of the season so far.

Old Business

- **ServSafe Certification** – Iris, in progress and will be done before TIA
- **Liability Coverage Update** – Vicki was informed that under the prior administration all Boosters & PTOs were covered under general liability just not treasurer bonding. Dr. Madsen said we were not covered previously. So Vicki was advised to go back to them and ask that we verify this information with our insurance broker. Vicki wrote to Dr Madsen, recommending that during next fall meeting with booster and PTO presidents, this information is covered and gets covered annually. Waiting for that reply.
- **Car Wash Fundraiser** – On going
- **Spring Fundraisers Wrap-up** – Heritage candles will be available tomorrow, and this is the last fundraiser for the trip. 90% of kids are paid in full for their trip.
- **Band Trip Updates**
 - Mandatory Meeting - TBD - we need to find a date the auditorium will be available.
 - Parade is not happening in Hawaii, the sponsor cancelled that parade. But the travel company has arranged another performance. Revised itinerary, that will be sent out soon.
 - UA and American, 2 flights. chaperones and assigned groups will be on the same flights.
 - Chaperone assignments made today, Mr. Lerew to confirm before info is sent out.
 - 1 flight leaving at 6am and one leaving at 8am. 4 hours before flights due to TSA issues. Probably have report time at HS around midnight.
 - Detailed timing will probably happen about 30 days before the trip.
 - Friday morning approximate arrival at 8am in Philadelphia and buses will bring them back to the HS.
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- **Clothing Drive Wrap-up**
 - Clothing drive was successful, over 800 bags collected
 - Waiting to hear from A&E on total weight and \$\$.
- **String Jam Concessions** – 3/25
 - Doing candy chips and soda, and pizzas available for preorder.
 - We have 19 pizzas ordered so far. Jack's will deliver around 6:30PM.
- **Small Games of Chance License Renewal**
 - This is complete and the original will go to Dr Mosser and electronic copies are available
- **TIA Home Show 4/18**
 - Connie, Kathryn, and Rick did a walk through at Springhouse.
 - Kathryn updated all the documents.
 - Connie made checklists & spreadsheets.
 - Sign up genius is ready to go out soon for volunteers.
 - New map of the layout.
 - This show will be smaller than last years. This can be any region, 36 groups.
 - Breaking into 2 awards, dance & twirlers then percussion and guard.

- Start around 12pm, first groups will start arriving around 10am. Should be finished around 630pm.
- Kathryn has food amounts ready for order, and need to order the sodas and powerade and candy.
- **Senior Posters** – Vicki and Christie. Behind schedule, but it will work out.
- **Purchasing**
 - Anything approved this year must be completed during current fiscal year which ends 6/30.
 - Connie & Kevin will work on trailer wrap.
 - Kevin will also work on popcorn machine.
 - Kate will send info for new clothing drive signs to Connie by next week.
 - Our banner was left out at the stadium and was destroyed by the weather.

Motion to approve purchasing a new banner not to exceed \$200 by Vicki Ferrence Ray, and seconded by Voula Papageorgiou. Unanimously approved.

New Business

- Fanfare and Tribute – Steven and Vicki
 - Senior Bios due 3/31
 - Senior Dedications due 3/31
 - Memory Book Sales will open in April with a planned close date of 5/1
 - Memory Books to be produced after Hawaii Trip and mailed in June
- FOTA 5/16 – Emily and Iris - no updates yet
- Scholarships – Sarah and TBD - recruit a new volunteer to shadow Sarah
- Stage Sound Shells Update – they would like to purchase 13, 12 for the entire stage & one extra. \$60000 total - \$20k from school district, \$20k has been raised. Dr. Mosser is confident she'll be able to raise the rest.
- Summer Rehearsal Schedule - available now in cuttime
- DCI East – 7/31-8/1 - We'll have 5 alumni in this show.
 - Drew Mello (mellophone) – Santa Clara Vanguard 8/1
 - C.J. Ray (tuba) – Spirit of Atlanta 7/31
 - Liam Ray (baritone/trombone) – Reading Buccaneers 7/31
 - Santiago Colak (snare) – Hawthorne Caballeros 7/31
 - Andrew Diven (tuba) – TBD – likely Spirit of Atlanta or Colts
 - Need to fill about 20 usher spots with volunteers and we'll have the usual drink and candy stand.
- Vicki will look into 30 reusable usher vests for volunteers to use at events.
 - Also looking into getting a button maker to make buttons with the Boosters logo that say Parkland Volunteer.
 - *Motion to purchase vests not to exceed \$300 by Vicki Ferrence Ray and seconded by Kate Straw. Unanimously approved.*
- Collegiate Marching Band Festival – 10/4
- USBands A Class Championships – 11/7-8 – Hold the Dates in case they ask us to participate again.

Working Items

1. Key Dates and Communications Calendar - table for next meeting

Upcoming Key Dates:

- String Jam – 3/25
- TIA Home Show - 4/18
- FOTA - 5/16
- Band Concert – 4/29
- Orchestra Concert – 5/6
- Choir Concert – 5/14
- Band Trip – 5/23-28
- Senior Cabaret – 5/28
- Performing Arts Awards – 6/1
- Senior Orchestra Concerto Concert – 6/2
- Graduation - 6/3
- DCI East – 7/31-8/1
- Mandatory band parent meeting - 8/10 at 7pm
- Concession Stand Clean-up - TBD
- Marching Band Photos - 8/17
- Collegiate Marching Band Festival – 10/4
- USBands A Class Championships – 11/7-8

Other Business:

None

For the Good:

None

Next meeting(s):

4/28 – Executive Board Meeting
5/12 – Executive/Budget Meeting at 7:15pm at Vicki's House
5/19 – General Meeting – budget approval and elections
6/23 – General Meeting – Year-End wrap-up meeting

Motion to adjourn meeting by Vicki Durbin and seconded by Kevin Boger. Unanimously approved. Meeting adjourned at 8:37pm