



Parkland Music Boosters Executive Board Meeting Minutes – April 28, 2026

Attendance: Connie Baxter, Kate Straw, Valerie Durbin, Kathryn Kravitz, Jason Lerew, Kevin Boger, Vicki Ferrence Ray, Voula Papageorgiou, Iris Epstein, Tina Lee

Meeting called to Order – Vickie Ferrence Ray at 7:20PM

Approval of last Meeting Minutes (3/24/2026)

Motion to approve by Kathryn Kravitz and seconded by Voula Papageorgiou. Unanimously Approved.

Treasurer's Report

- Tina reviewed changes since the last meeting. Tina will delete item number 6056.

Motion to approve by Kate Straw and seconded by Valerie Durbin. Unanimously Approved.

Director's Report

- Concert band - took both groups to Exeter HS and they were adjudicated by the head band directors from West Chester, UD and Lebanon College. Both groups received a Superior rating, which is the top level. We are all very proud of the kids' performance and behavior. Report time tomorrow is 6pm for the Spring Concert. Next Friday they will be performing with the 5th graders during their concert. The orchestra is also taking a trip to NYC that day. Commencement is on June 3rd which will include the 10th & 11th grade students with some select freshmen to fill in gaps. The Thursday before Memorial Day, section leaders will play for the flag placement ceremony.
- All State - 18 Parkland students went on to perform at All State, 3 from band, 3 in winds, 7 in orchestra, 6 in chorus. We had the 2nd largest group (State College HS = 23; Parkland HS = 18; Abington HS = 13). It was an excellent showing and everyone is very happy with how they performed.
- Marching Band - at the end of the week after our concerts, we will start doing trip music during the day. And then start rolling out the music for next year's field shows.
- Jazz Band - They performed at Springhouse for the Jazz festival. Played at Easton Jazz Festival, and our students received Excellent and Superior ratings. We had a student get an award for best trumpet solo, and we won for best trumpet &

trombone section as well. Performed with Allentown band this past Sunday and they played very well.

- Indoor Guard is wrapping up their season and it's been fairly smooth. Now getting ready for the Wildwood trip on Thursday for Championships.

Old Business

- **ServSafe Certification** – Iris has completed, some changes coming to the concession stand for the fall. Maybe add a mini training session to the open house.
- **Liability Coverage Update** – Got a response that was not exactly what we asked for. The school is still insisting that Booster is not covered under their liability insurance. Rance said if and when it was dropped we should have been notified which nobody was. Could have been dropped during any type of insurance broker change. Rance Block is trying to reach out to help get some answers. We want to have this resolved by the end of June. If we need to obtain DNO policy would definitely be under \$2k, probably under \$1k. We'll build into the budget to make sure we have it set aside.
- **Car Wash Fundraiser Wrap-up** – We had 10 families, they bought 22 \$10 and 55 \$20, trip accounts got a total of \$660 and the car wash got \$660.
- **Spring Fundraisers Wrap-up** – Candles were delivered yesterday, 5 people participated. They will be sent home soon.
- **Band Trip Updates**
 - Flight changes - We have to talk to the school district about bussing. So we don't know if we'll have to go as a group and 2nd flight attendees might have to sit & wait at the airport, this is just a backup plan if the busses are not resolved with the school.
 - Chaperone Packet/Meeting - Meeting is Tuesday May 19th 6pm. They will receive a color coded packet with contacts, rooming lists, schedules, etc.
 - Packing List - This will be sent to the students shortly.
 - We will be using the Band App and links have been sent to join the group.
 - Luggage & instrument rental - Receipts will be given for reimbursement. Estimated \$100 per kid and \$100 per instrument.
 - T-shirts and buttons are being prepared.
- **Community Resource Fair Clothing Drive**
 - Signs printing - Vicki will put in the order.
 - Check received - \$2156.80
- **String Jam Concessions Wrap-up** – Things went well overall. Thinking next time we will advertise pizza sales a few weeks ahead of time and go out a few times for reminders. 18 regular 17 pepperoni we the pre orders this year.
- **TIA Home Show 4/18 Wrap-up** – It turned out well. Slower than last year. We made \$9673. Expenses were lower too. Updated all the documents including pricing for concessions. Region 2 Championship for next year, just waiting for confirmation of the date so we can request Parkland HS. We'll run from last year's numbers with a bigger budget since it will be the championship next year.

- **Senior Posters** – Vicki and Christie - they are done electronically, they are with directors for proofing and will go to print tomorrow. 88 seniors total between orchestra & choir.
- **Purchasing – All** - must be completed during current fiscal year which ends 6/30
 - The popcorn machine has been ordered and it's ready to be delivered.
 - Sound Stage Shells \$5K from Boosters approved - *motion by Vicki, seconded by Kate on Band App 4/9/26 and approved unanimously.*
 - PMEA registration fees of \$470 approved - *motion to approve by Vicki on Band App 4/9/26, seconded by Kate and approved unanimously.*
 - Request from Mr Lerew - enclosed synthesizer cart and platform sound cart & drum set cart for the front ensemble. But we need to order now because there is a 10 week window. Estimate cost is \$7102. *Motion to approve ordering these items not to exceed \$7200 by Vicki, seconded by Kate, and approved unanimously.*
 - Kevin would like to buy nice display cases for the baked goods and candy at the concession stand. Table this purchase and approval until we are using next year's budget.
 - Kevin requests to purchase a pizza warmer for \$1400. Table this purchase until using next year's budget.
 - Kevin is working on getting a quote for wrapping the trailer with new designs.
 - \$5000 was donated by a parent for a charter bus for Wildwood trip. A company donated another \$2100 for the rest of the costs. Need receipts for donations. Tina will assist in processing these.
- **Fanfare and Tribute**
 - Memory Book Sales are open and will close 5/1 - We have sold 77 books so far.
 - Another reminder will go out soon.
 - Some items still needed from Directors
 - Memory Books to be produced after Hawaii Trip and mailed in June
- **FOTA 5/16 – Emily and Iris**
 - Tried to get last year's sign up genius from Tara but it did not transfer. Was sent to Emily and Vicki to look over so we can send out very soon. FOTA is from 10 am-4pm, volunteers set for 8am until 6pm to allot time for setup & clean up.
 - Some leftover candy from TIA and we will request to sell at FOTA.
- **Scholarships**
 - Everything is under control and running smoothly. Essays received and names removed. Results should be submitted by Friday.

New Business

- DCI East – 7/31-8/1 – group tickets minimum is 20 tickets; \$52.95 between 30s, \$42.95 30s-0s; \$32.95 corner end zones
 - Recommending not doing group tickets this year since ushers & volunteers can enter for free.
 - Will look to put out a Save the Date for this and other summer events.
 - Drew Mello (mellophone) – Santa Clara Vanguard 8/1

- C.J. Ray (tuba) – Spirit of Atlanta 7/31
- Liam Ray (baritone) – Reading Buccaneers 7/31
- Santiago Colak (snare) – Hawthorne Caballeros 7/31
- Andrew Diven (tuba) – Spirit of Atlanta 7/31
- Collegiate Marching Band Festival – 10/4
- USBands A Class Championships – 11/7-8 – Hold the Dates

Working Items

1. Key Dates and Communications Calendar

Upcoming Key Dates:

- Band Concert – 4/29
- Orchestra Concert – 5/6
- Choir Concert – 5/14
- FOTA - 5/16
- Band Trip – 5/23-28
- Senior Cabaret – 5/28
- Performing Arts Awards – 6/1
- Senior Orchestra Concerto Concert – 6/2
- Graduation - 6/3
- DCI East – 7/31-8/1
- Mandatory band parent meeting - 8/10 at 7pm
- Concession Stand Clean-up - TBD
- Marching Band Photos - 8/17
- Collegiate Marching Band Festival – 10/4
- USBands A Class Championships – 11/7-8

Other Business:

None

For the Good:

None

Next meeting(s):

- 5/19 - General Meeting – budget approval and elections
- 6/23 – Year-End wrap-up meeting

Motion to adjourn meeting by Rick Whitmire and seconded by Vicki Durbin. Unanimously approved. Meeting adjourned at 8:50pm